



North West Chilterns Community Board Action Plan 2023/24

Introduction

Community Boards are at the heart of the council's ambition to be a council that understands and responds to the needs of our communities – empowering and enabling them to come together with the council and the people, organisations and groups that have the skills and passion to make changes and improve things where they live.

Community Boards provide the opportunity to refocus, and reinvigorate how we all – the council, partners, residents, charities, businesses and community organisations – work together for the benefit of Buckinghamshire. We share the common goal to improve the lives of the people who live and work in Buckinghamshire and there's no doubt that we are stronger, better and more effective in doing that when doing it together.

The North West Chilterns Community Board covers the following town and parish areas:

- Bledlow-cum-Saunderton
- Bradenham
- Downley
- Ellesborough
- Great and Little Hampden
- Great and Little Kimble
- Hughenden
- Lacey Green
- Longwick-cum-Ilmer
- Piddington and Wheeler End
- Princes Risborough

- Radnage
- Stokenchurch
- West Wycombe

This action plan sets out how the North West Chilterns Community Board (NWCCB) will work with the local community to address community priorities and take action on local issues.

The NWCCB will address those matters that mean the most to our local community, using data and local intelligence to help it determine the priorities our board will focus on. We will involve residents, partners, local groups and organisations in understanding what the local issues and priorities are.

Furthermore, the board will link those local issues to our corporate priorities around improving the environment and supporting economic recovery, including activities around transport and road issues and community resilience, which for example, will look at ways it can support our young and older people and implement preventive measures around crime and antisocial behaviour.

These priorities will help us determine where we take action and allocate funding to improve the local area. An overview of each one is detailed in the section below.

The overall aims of the NWCCB are therefore:

- To develop good working relationships with the community to understand and address local issues.
- To understand what is important to the community board area.
- To develop action groups to explore key areas of focus and identify how to take action as a community.
- To identify opportunities and projects that meet the community board priorities for funding.
- To promote the community board and the community board fund to the local community and encourage engagement.
- To support the council in delivering strategic priorities at a local level.

Community Board Priorities for 2023/24

Community Resilience: To support the community around physical, behavioural, social and environmental health and wellbeing, as well as crime and antisocial behaviour.

Economic Regeneration and Development: To seek schemes and initiatives that support new and existing local businesses (urban and rural) and to prioritise schemes and initiatives that help achieve the council’s Climate Change and Air Quality Strategy.

To support businesses, organisations and individuals by evaluating their needs to improve economic competitiveness and prosperity.

Environment and Climate Change: To seek and support schemes and initiatives that help achieve and inform the Council’s Climate Change and Air Quality Strategy, and those that have a sustainable and lasting effect on the North West Chilterns area, improve the built or rural environment, reduce the impacts and increase awareness of climate change, and reverse environmental damage.

Transport and Road Issues: To work on local issues and initiatives to improve road safety, cycling and walking. To address specific parking, speeding and highways issues and support broader objectives to help reduce carbon emissions from transport.

Community Board Action Plan - Tasks

Aim	Action	Proposed completion date	Lead	Progress update / completion date
Develop good working relationships with the community to understand and address local issues				
Raise the profile of the Board locally and encourage active engagement from local residents and stakeholders.	Develop a communications and engagement plan.	31.08.23	Jackie Binning	Update 19.02.24: The completion of this plan is not now required from Community Boards.
	Continue to meet with community groups, town and parish councils.	2023/24	Jackie Binning	Update 19.02.24: Ongoing – various Town and Parish Council’s attend our Action

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				Groups and community garden (initiated by the Community Resilience Action Group). Coffee catch-up's with Longwick cum Ilmer and Lacey Green Parish Council.
	Engage with local publications to promote the work of the boards: i) Agree publications. ii) Agree publication timescales. iii) Create plan and engage accordingly.	31.10.23 31.10.23 2023/24	Jackie Binning	Update 19.02.24: Publications /promotion of CB sent as part of annual event in June 2023 and Business Networking event in Feb 24. Flyers and information on Boards sent to members of the Community Board, Town and PC's, Facebook, various newsletters including Crosstalk and Contact, Stokenchurch and Princes Risborough (PR) Libraries, Tesco, Leisure Centre and Crew Cafe in PR – this was felt to be a

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				better way of promoting the Board and it's aims.
	<p>Continue with the newsletter to ensure local residents and community groups are aware of community board activity and how to get involved.</p> <p>Two newsletters to be created – August 2023 and March/April 2024</p>	2023/24	Jackie Binning	Update 19.02.24: First edition sent 28.09.24.
	Continue to update the NWCCB page of the BC website (when appropriate).	2023/24	Jackie Binning	Update 19.02.24: Ongoing – currently up to date.
	Attend local engagement events to promote the board, encourage involvement and project ideas	2023/24	Jackie Binning	<p>Update 10.05.23: Attended Longwick Village Fete on 29.05.23. The NWC CB event is at Wades Park on 24.06.23. Further events to be agreed.</p> <p>Update 19.02.24: Attended the Xmas Light Switch on in Princes Risborough in November 2023 and the Community Board have arranged a Business</p>

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				Networking event on 29.02.24.
Agree the areas of focus for the NWCCB.	Identify the priority areas for each action group agreed.	31.05.23	CB Chair / Vice Chair and Chairs of Action Groups	<p>Update 10.05.23: The Environment and Climate Change Action have reviewed and agreed their aims for 2023/24.</p> <p>Update 19.02.24: All Action Groups agreed their aims for 2023/24 – see the meeting minutes (from the Community Board Manager) for further information.</p>
Priority: Community Resilience				
Understand local issues and agree priority objectives / aims.	<ul style="list-style-type: none"> • Continue to hold action group and invite key community groups and residents. • Agree the frequency of action group meetings. • Create a plan to progress priority actions. 	31.05.23	Jackie Binning	<p>Complete: 10.05.23 Action Group set up. Frequency every 4 to 8 weeks. Action plan created and regularly followed up.</p>
Agreed objectives:				
To improve public health and wellbeing, mental health, social isolation,	<ul style="list-style-type: none"> • To contact organisations to develop a project for young and older people to participate in 	31.03.24	Valerie McPherson	Update 16.08.23: JB wrote to Bucks Music, Wycombe Action Youth,

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loneliness and deprivation for young and older people	initiatives that involve music, art etc.			<p>Age UK and Wycombe Mind – we await their response.</p> <p>Update 19.02.24: From the contact made in August 2023, Bucks Music agreed a proposal with the Action Group and submitted their funding application in January 2024 (which is still being progressed). The project is a singing and music initiative for young and older people. This will be a project 2024/25.</p> <p>Other initiatives discussed this year will be reviewed in 2024/25 – these are a Building Lego project and Health and Wellbeing event.</p>
	<ul style="list-style-type: none"> Community Garden (carried forward from 2022/23) – to continue partnership working with Longwick cum Ilmer Parish 	2023/24	Valerie McPherson	<p>Update 19.02.24: Longwick cum Ilmer Parish Council will not be involved in the Community Garden.</p>

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	Council in developing the community garden.			Instead, a local group has been developed called Orchard View Farm Community Garden. The NWC Community Board will continue to participate and will collaborate with this group.
	<ul style="list-style-type: none"> <li data-bbox="613 639 1077 746">Horse Therapy with the Horses Trust in Speen (carried forward from 2022/23) 	31.12.23	Valerie McPherson	<p data-bbox="1711 639 2033 1054">Update 16.08.23: As discussed at a meeting on 23.02.23, the Horse Trust are keen to work with the Community Board but they only manage the horses. The action group need to find a facilitator to progress this project idea.</p> <p data-bbox="1711 1070 2033 1331">Update 19.02.24: The statement detailed under 16.08.23 remains the same. The Action Group however wish to review again in 2024/25.</p>

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	<ul style="list-style-type: none"> To consider project around Autism. Feedback received from those who attended the Dementia Bus Tour last year said this would be helpful. 	31.03.24	Valerie McPherson	<p>Update 19.02.24: A project was not developed around Autism with the supplier who organised the Dementia Bus Tour because even though the training was successful, there were parts of the training that were felt could be improved. The supplier was not prepared to adapt so this project was not pursued.</p>
To consider areas of crime and anti-social behaviour to create safer and connected communities.	<ul style="list-style-type: none"> To continue to build relationship with Thames Valley Police (TVP). Agree solutions and support projects and initiatives that help address this objective (when opportunities arise). 			<p>Update 16.08.23: Continue to attend quarterly meetings between TVP, the North West Chilterns, South West Chilterns and Beaconsfield and Chepping Wye Community Boards to discuss the latest crime figures/data.</p>

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				Update 19.02.24: TVP are reviewing the Board area's and re-organising Board groupings. Once formalised, regular meetings with TVP reps will continue.
Support other local projects and initiatives that address our community resilience priority.	To consider local project ideas and funding applications to the board that help improve community resilience.	31.03.24	Valerie McPherson	See Budget spreadsheet for 2023/24 (Community Board Manager holds copy).
Priority: Economic Regeneration and Development				
Understand local issues and agree priority objectives.	<ul style="list-style-type: none"> • Continue to hold action group and invite key community groups and residents. • Agree the frequency of action group meetings. • Create a plan to progress priority actions. 	31.05.23	Jackie Binning	Complete: 10.05.23 Action Group set up. Frequency every 4 to 8 weeks. Action plan created and regularly followed up.
Agreed objectives:				
To seek schemes and initiatives that support new and existing local businesses (urban and rural).	To arrange a business networking event for the North West Chilterns Board area.	31.10.23	Matthew Walsh	Update 14.07.23: Business networking event to be arranged for October 2023. Work relating to this will start in August 2023. BC's Economic Development

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To prioritise schemes and initiatives that help achieve the Council's Climate Change and Air Quality Strategy				<p>(ED) team and Film Office will be participating. The ED will be presenting the Visitor Economy Strategy.</p> <p>Update 16.08.23: Business Networking event re-arranged to 29.02.24 to ensure Cabinet have approved the Visitor Economy Strategy.</p> <p>Update 19.02.24: Business Networking Event still planned for 29.02.24 – comms and promotion carried out.</p>
	Support all businesses (where possible) that the group are made aware of to survive and prosper. Action to be agreed on an ad hoc basis.	31.03.24	Matthew Walsh	<p>Update 10.05.23: See 2023/24 action group minutes for further information on discussions had regarding businesses in the Board area (held by the Community Board Manager).</p>

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	Broadband - As well as specifically reviewing our own Board's needs, the action group will work with Buckinghamshire Council, Town and Parish Councils and organisations to define the areas where Broadband needs to be improved.	31.03.24	Matthew Walsh	Update 19.02.24: It was agreed during the Action Group meeting on 09.11.23 to sign this off and not progress. The reason for this is because it is currently high to install and there was nothing in Kings Speech at the time around this subject matter. This may be re-visited in the future.
Support other local projects and initiatives that improve economic recovery and prosperity locally.	To consider project ideas and funding applications that seek to support and address economic regeneration and development.	31.03.24	Matthew Walsh	See Budget spreadsheet for 2023/24 (Community Board Manager holds copy).
Priority: Environment and Climate Change				
Understand local issues and agree priority objectives.	<ul style="list-style-type: none"> • Continue to hold action group and invite key community groups and residents. • Agree the frequency of action group meetings. • Create a plan to progress priority actions. 	31.05.23	Jackie Binning	Complete: 10.05.23 Action Group set up. Frequency every 4 to 8 weeks. Action plan created and regularly followed up.

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Agreed objectives:				
<p>To seek and support schemes and initiatives that help achieve and inform the Council's Climate Change and Air Quality Strategy, and those that have a sustainable and lasting effect on the North West Chilterns area, improve the built or rural environment, reduce the impacts and increase awareness of climate change, and reverse environmental damage.</p>	<ul style="list-style-type: none"> • To review the action groups Environmental spreadsheet with BC's Environment & Climate Change Team. This identifies a number of objectives which support our priority. • To progress agreed schemes. 	31.03.24	Robert Carington	<p>Update 10.05.23: Meeting arranged with Phoebe Rison (BC's Environment & Climate Change Team) on 25.05.23 to agree next steps.</p> <p>Update 14.07.23: Meeting had with Pheobe on 25.05.23. A number of proposals were discussed which will be reviewed further during our next action group meeting on 02.08.23. One proposal in particular was around Carbon Literacy Training for the NWC CB. Further discussions to be had on the aims of this initiative and next steps.</p> <p>Update 19.02.24: A multi board proposal between the NWC, Denham & Gerrards Cross (D&GW) and High</p>

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				<p>Wycombe(HW) has been discussed. D&GW and HW still to agree if they wish to pursue so. All Boards need to be part of this project due to the numbers required to obtain the trainers discount which has been agreed. If this goes ahead, it will be a 2024/25 project. In addition to this the Community Board Manager is reviewing the possibility of an information sharing event in 2024/24 and looking for an organisation to arrange it.</p>
<p>Support other local projects and initiatives that benefit, promote and address the environment and climate change.</p>	<p>To consider project ideas and funding applications that support/address environmental and climate change.</p>	<p>31.03.24</p>	<p>Robert Carington</p>	<p>See Budget spreadsheet for 2023/24 (Community Board Manager holds copy).</p>
<p>Priority: Transport and Road Issues (TRIAG)</p>				
<p>Agreed objectives:</p>				

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Understand local issues and agree priority objectives.	<ul style="list-style-type: none"> • Continue to hold action group and invite key community groups and residents. • Agree the frequency of action group meetings. • Create a plan to progress priority actions. 	31.05.23	Jackie Binning	Complete: 10.05.23 Action Group set up. Frequency every 4 to 6 weeks. Action plan created and regularly followed up.
Provide informed, local input into applications, consultations and petitions, in regard to transport and road issues. Ensure correct procedures are followed and an appropriate response obtained.	<p>Support local stakeholders by providing informal advice and suggestions on transport road issues.</p> <p>Identify key transport and road issues (operational and policy related) for discussion in Action Group meetings.</p> <p>Provide considered feedback and input into highways and transport policy consultations (e.g. LTP5, EEH connectivity study, LCWIP).</p> <p>Support local stakeholders with developing petitions and applications for highway and traffic improvements in-line with new Highways Authority procedures (Buckinghamshire Highways).</p>	31.03.24	Jim Stevens	See Budget spreadsheet for 2023/24 and also TRIAG's Overview Spreadsheet (Community Board Manager holds copies).

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	Continue to raise the profile of the local inspired A4010 Strategy and lobby Buckinghamshire Council for inclusion LTP5.			
<p>Improve road safety for all road users, by pursuing appropriate improvements and changes to:-</p> <p>(a) Roads, footways, footpaths, bridleways and cycleways that are not up to the required standard and hedges, verges and access points that are not maintained appropriately.</p> <p>(b) Speed limits, including enforcement and local monitoring.</p> <p>(c) Traffic and other road signs.</p> <p>(d) On street parking</p>	<p>Identifying local highways and transport issues and developing suggested solutions for discussion with the Buckinghamshire Council as the Highway Authority.</p> <p>Dealing with immediate issues through the Fix my Street website facility.</p> <p>Raising the profile of the Fix my Street website facility locally.</p> <p>Responding to adhoc requests and enquiries from local stakeholders and providing local informal advice in-line with the new procedures.</p>	31.03.24	Jim Stevens	Ongoing – see TRIAG’s Overview Spreadsheet 2023/24 (Community Board Manager holds copy)
Improve the environment by promoting and encouraging:	Seek Community Board approval to the NWC ‘s Active Travel Aspirations document and then formally submit to Buckinghamshire Council for	31/03/24	Jim Stevens	Update 19.02.24: This NWC’s Active Travel Aspirations document was

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(a) Active travel and new active travel routes. (b) Carbon emissions reduction. (c) Reduced car dependency and increased sustainable alternatives	inclusion as a supplementary document in support of the Buckinghamshire LCWIP. Seek to find ways to provide input into the development of Buckinghamshire LCWIP (Local Cycling and Walking Infrastructure Plan) to ensure that local cycling and walking aspirations in the NWC area are included.			approved by the NWC Community Board on 14.09.24. This was submitted to Bucks Council's Transport Strategy Team to reference from Buckinghamshire's LCWIP.
	Seek to work with BC officers and other third parties on initiatives that reduce car dependency and which promote sustainable alternatives where feasible.	31/03/24	Jim Stevens	Update 19.02.24: This has not progressed this year – this will be reviewed in 2024/25.
	Seek to work with BC officers on Lift Apps and solutions - Action group to promote lift sharing solutions.	31/03/24	Jim Stevens	Update 19.02.24: This has not progressed this year – this will be reviewed in 2024/25.
	Air Quality: Seek to work with BC's pollution team on: <ul style="list-style-type: none"> • implementing an air quality pilot project at Stokenchurch School. 	31/03/24	Jim Stevens	Update 14th July 2023: Air Quality Monitor installed outside Stokenchurch Primary School on 8 th June. Further schools to be agreed.

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	<ul style="list-style-type: none"> Implementing air quality monitoring stations in Princes Risborough prior to commencement of the expansion of the town (locations to be discussed and agreed with BC local members for PR. 	31/03/24	Jim Stevens	<p>Update 19.02.24: An Air Quality Monitor was installed outside Princes Risborough School on 10.10.23 and discussions are being had on installing another outside St John's School in Lacey Green.</p> <p>Update 14th July 2023: Discussions with PR local members to be arranged.</p> <p>Update 19.02.24: Four air quality monitors have been placed – near the Welcome to Princes Risborough Sign and Speed Camera, near Marks and Spencers, Station Road and the junction near Poppy Road. The locations were chosen by Bucks Council's Environment team, which were</p>

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				considered in-line with their statutory duty in relation to air monitoring.
Continue to feed back TRIAG's work on delivering the objectives to Buckinghamshire Council.	Seek to work with Buckinghamshire Council on transport and road issues (operational and policy related). Maintain a record of outcomes achieved.	31.03.24	Jim Stevens	Ongoing – see TRIAG's Action Group plan (Community Board Manager holds copy)
Work Planning				
To progress the Community Board schedule.	Develop a schedule for Community Board meetings.	30.04.22	Jackie Binning	Complete: 28.04.23
	27.07.23 – develop a meeting agenda.	July 23	Jackie Binning Chairman / Vice Chairman	Complete
	07.12.23 – develop a meeting agenda.	November 23	Jackie Binning / Chairman / Vice Chairman	Complete
	01.02.24 – develop a meeting agenda	January 2024	Jackie Binning / Chairman / Vice Chairman	Complete
	Schedule monthly meetings with Chairman, Vice Chairman and Service Director.	30.04.23	Jackie Binning	Complete: 10.05.23
	Schedule meetings with Chairman, Vice Chairman and Action Group Leads.	30.04.23	Jackie Binning	Complete: 10.05.23

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	Track and monitor action group tasks and projects.	31.03.24	Jackie Binning	Ongoing

19th February 2024