



Directorate for Planning Growth & Sustainability
Buckinghamshire Council,
Walton Street Offices,
Walton Street,
Aylesbury
HP20 1UA

highwaysdm@buckinghamshire.gov.uk
01296 382416
www.buckinghamshire.gov.uk

DEVELOPER

Contact:
Direct Line:
Date: XXXX
Your Ref: XXXX
My Ref: XXXX

APPLICATION TO ENTER INTO A SECTION 278/106 ADOPTION AGREEMENT WITH BUCKINGHAMSHIRE COUNCIL

Please complete this form and return it with **three** copies of the site layout showing by various colouring the areas of the works (specifically the areas to be offered for adoption or within highway limits) and the relevant documentation to;

Highways Development Management
Buckinghamshire Council,
6th Floor Walton Street Offices,
Walton Street, Aylesbury,
Buckinghamshire
HP20 1UY

File Reference:

Name of Scheme:

1. Location

a. Name of Parish where site is situated:

b. National Grid Reference:

2. Name and address of Developer:

3. Developers registered company number:

4. Name and address of Owner of land (if different from above):

5. Name and address of Solicitors acting for Developer/Owner:

6. Planning Authority and Application reference No:

7. Proposal (copy and paste from decision notice):

8. S278 Works are required to satisfy planning condition / Section 106 requirement
(delete as applicable)

9. Proposed start date and estimated completion date of the works:

10. Name and address of Surety provider (alternatively enter "cash deposit"):-

11. Number of S104 or management company drainage outfalls:
(Each outfall will require an easement to enable Buckinghamshire Council to enter
land to clean outfall in emergency scenario or where developer or Management
Company has ceased trading)

12. Number of visibility splays over private land:

13. Number of structures that will be permanently over sailing the highway:

14. Number of private structures within highway land:

15. Number of areas of private planting within highway land:

16. Approximate cost of adoptable Highway works (including utilities):

17. Will this S278 Agreement require the adoption of any private land?

The following supporting documentation is also required unless previously submitted and approved:-

1. Written confirmation from the Water Authority that the design of all surface and foul water sewers in the adoptable highway has been approved by them and that they are prepared to adopt them upon satisfactory completion.
2. Copy of discharge consent from the Environment Agency in respect of outfalls from any adoptable highway drains to existing ditches, watercourses, culverts or soakaways.
3. Supporting calculations for surface water disposal system.
4. Soakage Test results if soakaways are proposed for surface water disposal.
5. Where the lighting authority is the district or parish council, written confirmation from that authority that the design of any proposed lighting is acceptable to them and that they will be adopting the system upon satisfactory completion.
6. Copy of extract of Ground Conditions Survey to verify Design CBR (if available).
7. Design check certificates for any structures to be adopted as part of the highway. These must have been signed by the Council's Structures Section.
8. Please note that the developer will be required to provide the Council with a copy of the Health and Safety File as required by the CDM Regulations 2015 on completion of the Works.
9. One copy of the approved engineering layout at 1:500 scale or larger showing the adoptable areas shaded pink and the developer's land ownership edged in red.
10. One multi-coloured copy of the approved engineering layout at 1:500 scale or larger

showing carriageways in brown, footways in grey, block paving in yellow, verges in green, adoptable highway drainage in blue and lighting columns to be adopted by the Council or Parish Council in red.

11. Traffic Management: A £10,000 deposit to cover any emergency TM works
 - a. undertaken by BC during construction is required. (to be returned upon issue of the Final Certificate, if not used).
12. £5,000 upfront payment of the transportation fees. This is the minimum fee for all applications and will be deducted from the overall percentage based fees, if higher than this figure.
Please contact Development management at: highwaysdm@buckinghamshire.gov.uk to arrange for an invoice to be supplied before payment is made.
Please notify Development Management via the email address above on the same day as the payment is made.

Last updated March 2021